

St. Matthias Episcopal Church
3rd Annual Harvest Vendor Fair
2019 Terms and Conditions for Vendors

Date: Saturday, October 26, 2019
Time: 10:00 a.m. to 6:00 p.m.
Location: 574 West Montrose Street, Clermont, FL 34711
Set-up: Inside Tables—Friday, October 25th from 6:00 p.m. to 8:00 p.m., no exceptions
Outside Area—Saturday, October 26th from 8:00 a.m. to 9:30 a.m.
ALL VENDORS MUST BE READY TO GO BY 9:30 SATURDAY MORNING
Contact: Karen Freiberg: freibergs4@aol.com or 352/432-3164
Application Deadline: October 1, 2019

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1. We will be joining the Clermont Downtown Partnership this year at their Harvest Festival; hence the change in date and times. This event grows each year and last year had an estimated 15,000 visitors.
2. Check in is just inside the Parish Hall doors. **ALL** vendors **MUST** check in prior to setting up. You will be shown where your spot is.
3. Once you have unloaded, please park your vehicles in the parking lot to the right of the church.
4. **ALL** tables must have a floor length table cloth or drape.
5. Chairs (2 **per vendor**) will be provided, if needed.
6. **ALL** items for sale must be considered “appropriate” and “family friendly” for a church function. St. Matthias Episcopal Church and its representatives reserve the right to remove any item from a display that does not fall into this category.
7. Every attempt will be made to not duplicate vendors with the same wares.
8. **FREE** coffee and Danish will be provided for vendors in the morning.
9. If you are required to collect sales tax, that will be the responsibility of the Vendor.
10. St. Matthias Episcopal Church and representatives will **NOT** accept responsibility for lost, stolen, or damaged articles; nor will it be responsible for any financial commitments and/or obligations undertaken by an individual, business, or organization.
11. Alcoholic beverages, pets and unsupervised children are not permitted. Smoking is not permitted in the building or on church grounds.
12. Vendors will be responsible for cleaning up their display area and disposing of any trash before leaving. We ask that the displays be removed by 7:00 p.m.
13. **ALL** tables/booths must be manned at all times. Volunteers will be available to give periodic breaks throughout the event, answer any questions and provide assistance but will **not** act as your selling agent.
14. You will be notified of your acceptance by email.
15. Your payment will not be processed until you have been accepted. If you are not accepted for any reason, your check will be returned to you uncashed.
16. **ALL** vendors are asked to refrain from packing up or disassembling their set up until the official closing time.
17. Proceeds from the 3rd Annual Harvest Vendor Fair will benefit Thrive Clermont and St. Matthias Community Outreach Projects. (Thrive, Formed in 2015, Thrive Clermont is a charitable 501©(3) resource organization. Thrive Clermont is dedicated to the mental, physical and emotional wellness of all teens and is focused on gathering resources and providing opportunities for teens to thrive through life skills and enrichment programs. ThriveClermont.org or Facebook/Thriveclermont)..
18. The full payment is a non-refundable fee for the selected space and is due with the submission of this application. This fee will be used to cover advertising and other incidental costs associated with the production of this event. This is a rain or shine event and St. Matthias is not liable if weather or other conditions prevent the Vendor from attending and fulfilling the contractual obligation as a Vendor. No refunds will be made for non-participation.

Thank you for participating....good luck and have fun